

1988



American Counseling Association

9. In view of common misconceptions re-

marathons and other encounter type or growth

when tests are used for vocational and educa-

cific purposes for the use of such instruments
must be stated explicitly to examinees

design and execution are in full compliance

tion they incur an obligation to cooperate as

[REDACTED]

fore essential that the member and the insti-

with them.

promised in terms of punctuality of perfor-
mance and with full regard to the completeness

Section R.

tion function in ways to: (a) make the institu-
tional goals specific and rubric; (b) make the

2. [REDACTED] Essential elements are [REDACTED] and economy of the information required

member's contribution to institutional goals

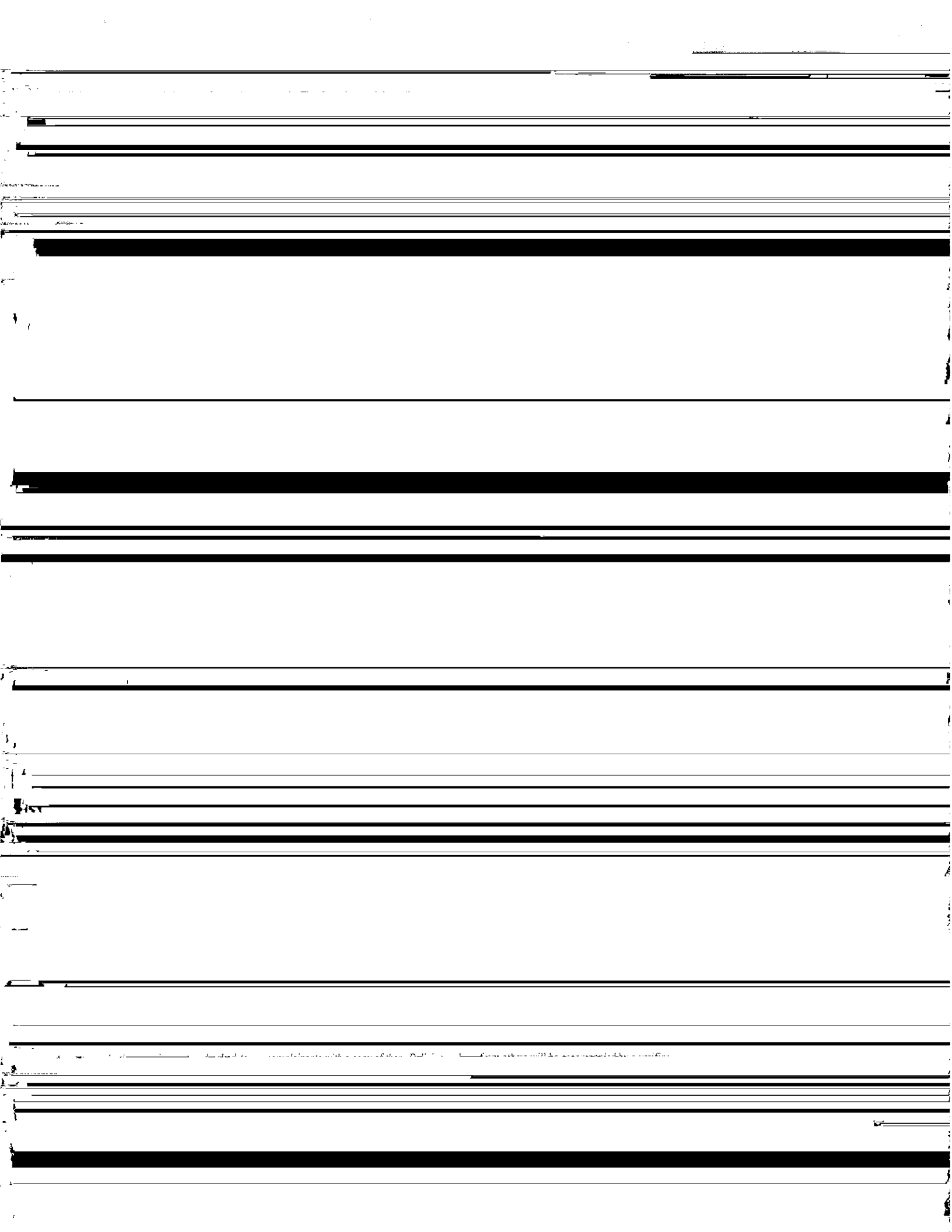
sponsibilities that frequently go beyond that of the member who does not function in a training program. The responsibilities are set out

5. Members, through continual student evaluation and appraisal, must be aware of

8. Preparatory programs must encourage students to value the ideals of service to indi-

growth are voluntary, or if required as part of the educational program, are made known to

Policies and Procedures for Processing Complaints



has been found and accused members have been suspended or expelled, a notice of the Committee action that includes the sections of the ACA ethical standards that were found to

good cause reviewed at least fifteen (15) working days in advance. In the absence of such 15 day advance notice and postponement by the Committee, if the accused fails to appear at the

borne by the accused when the accused requests a hearing. If the Committee requests the hearing, all expenses associated with witnesses shall be borne by ACA.

able evidence to sustain the charge(s).

7. Deliberation of the Committee.

3. An appeal may consist only of a letter stating one or both of the grounds of appeal listed in subsection 1 above and the reasons for the appeal.

4. Appealing members will be asked to identify the primary ACA division to which he or she belongs. The ACA President will appoint

b. The decision of the Committee is reversed and remanded with guidance to the Committee for a new decision. The reason for this decision will be given to the Committee in detail in writing.

8. When a Committee decision is reversed and remanded, the complainant and accused

2. The Committee will consider substantial new evidence and if it is found to be substantiated and capable of exonerating a member who was expelled, the Committee will reopen the case and go through the entire complaint process again.

Section U: Legal Actions Related to Complaints